



Indiana CLEAN Community Challenge Annual Performance Report

State Form 53116 (8-07)
Indiana Department of Environmental Management
CLEAN Community Challenge

Indiana Department of Environmental Management
Office of Pollution Prevention and Technical Assistance
100 North Senate Avenue IGCS W041
Indianapolis, IN 46204-2251
Telephone: (800) 988-7901
FAX: (317) 233-5627
www.cleancommunities.IN.gov

The Indiana CLEAN Community Challenge Annual Performance Report should demonstrate progress toward objectives and targets AND certify CLEAN Community Challenge requirements continue to be achieved. The Annual Performance Report should include the status of projects committed to in your community's original application, results of completed projects, and assurance that an annual Quality of Life Plan review was conducted by your community. Indiana CLEAN Communities must submit an Annual Performance Report two months after the anniversary of their CLEAN Community designation date.

Please do not include any confidential community or business information in your Annual Performance Report. Public access laws require IDEM to make the Annual Performance Report publicly available, which may include posting all portions of your report on the Indiana CLEAN Community Challenge Web site.

Your Annual Performance Report should be reviewed and signed by a senior manager at your community prior to submittal. Once signed, fax or mail the report to IDEM. If you have any questions, please contact the CLEAN Community Challenge Program Manager at 800-988-7901.

COMMUNITY INFORMATION

Name of Community
City of Crown Point

Street Address (number and street)
101 N. East St.

City, State, ZIP Code
Crown Point, In 46307

Web site
www.crownpoint.in.gov

CONTACT INFORMATION

Name of Contact
Diana Bosse

Title
Office Manager / Stakeholder Leader

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219-662-3240

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219-662-3262

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Mailing Address (number and street)
101 N. East St.

City, State, Zip Code
Crown Point, In 46307

Reporting Period Dates (month, day, year)
2/2007 - 2/2008

If this is your third Annual Performance Report, do you wish to renew your Indiana CLEAN Community Challenge designation?
☐ Yes ☒ No

If yes, your community will need to provide five new objectives and targets in the Continual Environmental Improvement section of this report.

ENVIRONMENTAL MEDIA ACTIVITIES

Please identify the five objectives and targets in your Quality of Life Plan and describe the progress made during the past year, the baseline measurement and current status of achievement, future plans for achieving each target, and any cost savings experienced as a result of the target.

Environmental Media Activity #1

Objective Increase rate of recycling

Target Increase rate of recycling by 10% by spring 2009

Progress made (and hurdles overcome) Goal has been achieved

Baseline	Current Status	Upcoming Plans to Achieve Target	Cost Savings
Total recycling tons for 2007 is 2013.06	Total recycling tons for 2008 increased to 2253.38	Target has been achieved. We are continuing to promote recycling and provided residents with free bins. As well as continue to offer environmental tips in the Hub City Monthly.	1.6% of recycleable have been diverted from the landfill due to the increased rate of recycling.

If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.

Environmental Media Activity #2			
Objective Reduce Potential for Leaks and Spills			
Target 0 Potential for contamination from used batteries			
Progress made (and hurdles overcome) Hurdles have been developing an effective SOP			
Baseline	Current Status	Upcoming Plans to Achieve Target	Cost Savings
Majority of batteries were stored outdoors.	Now have entered into an exchange agreement and we now only have a few batteries housed on shelves in the shop.	Continuing to work on developing and effective SOP and begin training for all employees	Environmental Savings
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.			

Environmental Media Activity #3			
Objective Reduce use of Electricity			
Target Reduce electrical usage by 10 % to aid in preservation of natural resources to be complete by April 2009.			
Progress made (and hurdles overcome) SOP has been developed, now implementing a training for all employees			
Baseline	Current Status	Upcoming Plans to Achieve Target	Cost Savings
Currently contacting NIPSCO to provide data for 2007 and 2008	Waiting a response from NIPSCO of data for 2007and 2008	To compare usage for the City Buildings from 07-08	Undetermined
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.			

Environmental Media Activity #4			
Objective Implement an Environmentally Preferable Purchasing Program			
Target Reduce # of aerosol products purchased by 10%			
Progress made (and hurdles overcome) SOP has been developed, training to be implemented for all employees			
Baseline	Current Status	Upcoming Plans to Achieve Target	Cost Savings
Currently gathering data from all departments regarding the # of aerosols purchased for 2007	Comparing data from 2007-2008.	Continue comparisons and purchase 55 gal drums of environmentally friendly cleaning product and sure shots spray bottles.	Undetermined
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.			

Environmental Media Activity #5			
Objective Reduce Paper Usage			
Target To identify opportunities to reduce paper by Dec 2008.			
Progress made (and hurdles overcome) SOP has been developed, training to be implemented for all employees			
Baseline	Current Status	Upcoming Plans to Achieve Target	Cost Savings
All Departments have completed a survey	Data has been calculated, opportunities have been identified	Training for all employees	Environmental benefit
If this is your third annual performance report, please provide the final results of this activity. If the objective and target were not achieved in the three year designation period, provide a description of why the objective and target was not met.			

ANNUAL EMS AUDIT

Summarize the results of the Annual EMS Audit your community performed on the Quality of Life Plan.

For the first full year participating in the Clean Communities Program, we have been successful in developing objectives and creating SOP's on those objectives. We will now calculate our data also provide training for all employees on the SOP's and provide a tracking mechanism to determine benefits received by implementing the objectives.

COMMUNITY AND BUSINESS OUTREACH

Briefly describe the information presented to the community and businesses to keep residents informed of important issues related to the community's environmental performance, including how the status of Quality of Life Plan objectives were relayed to the community.

Residents who have received recycle bins have received an informational flyer on what products are recycleable. All residents have received an informational flyer with application in their water bill. Environmental message tips will be added to the water bill monthly when space allows as well as in the Hub City Monthly. As well as many press releases to the media on the recycling efforts of the community.

CONTINUAL ENVIRONMENTAL IMPROVEMENT

If this is your third Annual Performance Report and your community desires to continue membership as an Indiana CLEAN Community, please provide five new objectives and targets your community will commit to during the next three year designation period, otherwise skip to the next section.

ADDITIONAL INFORMATION

Please provide the following additional information.

1. List environmental awards received or voluntary programs participated in during the past twelve months (include information about each particular program).
Gas Station recycling pilot project, Midwest Urban Recycling Conference at the EPA Chicago Office, Lake County Solid Waste Recycling Conferences.
2. Has your community taken advantage of any CLEAN benefits? If so, please describe which benefits were used, the implementation process, and ideas for additional benefits IDEM should consider.
Incentives in regards to grant applications.
3. Is your community pursuing ISO 14001 EMS certification? If yes, how has the Indiana CLEAN Community Challenge program been instrumental in achieving ISO 14001 EMS certification?
NO
4. Explain the measured or perceived results from receiving, documenting, and responding to external communication and its effect on Quality of Life Plan objectives and targets?
Measurements have not yet been calculated. That will take place once the training has been implemented to all employees and more press campaigns have been released.
5. Explain the emergencies experienced within the community during the past year. Were the applicable emergency and contingency plans detailed in the Quality of Life Plan effective? What changes, if any, have been made to your community's emergency or contingency plans?
Emergencies that occurred in the city were stormwater flooding concerns that did not fall into the spectrum of our Clean Community Goals.
6. How have community residents and businesses reacted to your community participating in the Indiana CLEAN Community Challenge?
Our residents have been very enthusiastic in regards to our recycling efforts. Participation continues to grow.
7. According to the measurement program developed and implemented by your community to measure Quality of Life Plan success, is your community's Quality of Life Plan successful? Why or why not? If not, what changes will be made to ensure continual environmental improvement and future Quality of Life Plan success?
Our success has not fully been determined since we are in the beginning stages of implemetation. We feel that are goals are achievable and will provide our community with successful, measureable results.

CERTIFICATION AND PLEDGE

I certify that the information contained in this Annual Performance Report and attachments is accurate to the best of my knowledge and that this local government is, to the best of my knowledge and based on reasonable inquiry, currently in compliance with all applicable federal, state, and local environmental requirements, or has a corrective action program in place to attain compliance.

We, the Ctiy of Crown Point , commit to maintaining the principles and goals outlined in our Quality of Life Plan for our local government's Indiana CLEAN Community status. We agree to strive for full compliance with all regulations promulgated by U.S. EPA, the state, and/or local jurisdictions. We agree to promote the Indiana CLEAN Community Challenge and to share our success stories with other communities. We understand that the Annual Performance Report must be submitted to the local government and IDEM and that we must reapply to the Indiana CLEAN Challenge every three years.

I understand that the information provided in this Annual Performance Report will be public record. I am the highest-ranking community official or I have been fully authorized by the highest-ranking community official to execute this statement on behalf of the local government submitting this Annual Performance Report.

Signature

Title
Mayor

Date (month, day, year)
2/16/09

Please submit your CLEAN Community Challenge Annual Performance Report to:

*IDEM-OPPTA
CLEAN Community Challenge Program Manager
100 North Senate Avenue
MC 64-00 IGCS W041
Indianapolis, IN 46204-2251
FAX: 317-233-5627*